

OTAMA MARERE TRUST

WARWICK TAPSELL – SPORTING AND CULTURAL GRANT POLICY

1. SPORTING AND CULTURAL GRANT POLICY

1.1 Registered Shareholders in the Otama Marere Trust (herein referred to as “Otama Marere”) and their direct descendants can apply for the Warwick Tapsell Sporting and Cultural Grant by following the procedures outlined in this policy.

1.2 Each Application for a Warwick Tapsell Sporting and Cultural Grant will be assessed on its individual merits by the Trustee/s. The Trustee/s may or may not choose to provide a reason if the Applicants application is declined.

1.3 Any decisions made by the Trustee/s relating to the payment of a Warwick Tapsell Sporting and Cultural Grant will be final and not open to appeal.

2. PURPOSE

The purpose of the Warwick Tapsell Sporting and Cultural Grant is to acknowledge the contribution of Warwick Tapsell to Otama Marere Trust and supports Otama Marere shareholders and their direct descendants who are representing NZ in sporting and cultural events around the world.

3. CRITERIA

Warwick Tapsell Sporting and Cultural Grant applications will only be accepted if the Applicant meets the following criteria.

- (a) the Applicant must be a registered shareholder, the direct descendant or a registered shareholder or a beneficiary of a whanau trust that is a shareholder in Otama Marere.
- (b) the Applicant must be selected to:
 - i.) represent New Zealand overseas and compete in an international tournament or event against other players representing their country; and/or
 - ii.) Represent overseas – for travel to another country (with a regional or national team or overseas competition; and/or
 - iii.) Represent at the above levels in your country of residence (i.e. if you are resident in Australia and represent at a Regional or National level in Australia and are required to travel abroad to participate in an international competition.
- (c) the Applicant must provide written confirmation of selection and participation to the Trustee/s satisfaction.
- (d) for overseas representation, the Applicant must provide confirmation of the travel costs that they are required to meet to the Trustee/s satisfaction;
- (e) the Applicant has accurately and completely filled in the application form; and
- (f) the Applicant has provided all requested supporting documentation.

4. PAYMENT

- 4.1 The Payment of a Warwick Tapsell Sporting and Cultural Grant may be made to a parent or guardian of a minor.
- 4.2 The amount of the Warwick Tapsell Sporting and Cultural Grant will be determined at the sole discretion of the Trustee/s.

5. RETENTION OF INFORMATION

- 5.1 The following information shall be kept in a database format by Otama Marere:
 - (a) the date the Sporting and/or Cultural Grant application was received;
 - (b) the name, contact, bank account and IRD details of the Sporting and/or Cultural Grant Applicant (or in the event that they are a minor, the parent or guardians bank account details);
 - (c) the amount of the Sporting and/or Cultural Grant paid; and
 - (d) any other information relevant to the Sporting and/or Cultural Grant.
- 5.2 The Sporting and/or Cultural Grant application and all supporting information/documents will be retained by Otama Marere.

6. GST

When a Sporting and/or Cultural Grant recipient is GST registered, a Sporting and/or Cultural Grant will only be made for the GST exclusive component.

7. CONFLICT OF INTEREST

As the discussions of Sporting and/or Cultural Grants will often include decisions to be made by the Trustee/s in relation to closely related family members, the Trustee/s must declare this relationship in the decision but this does not restrict them from participating in the decision discussion.

POLICY DATE

This policy was approved by the Otama Marere Trustees at the meeting held on 12 September 2019.